



# Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**LISA J. PINO, M.A., J.D.**  
Executive Deputy Commissioner

November 18, 2020

Dear Administrator/Director of Nursing:

This letter provides information regarding your facility's Minimum Data Set (MDS) census data collection period for Medicaid reimbursement. The census will include ALL RESIDENTS regardless of payer source. The Department plans to utilize the January 29, 2020 census date to calculate the case mix adjustment for the July 1, 2020 rates.

**NEW:** Facilities will be able to reset their match status if a resident was selected in error or erroneously omitted. The *link* "click here to unmatched" will be displayed next to Record Status as shown below:

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**Facility :** ABC NURSING HOME  
**Assessment :** 2019-2  
**Record Status :** MATCHED [Click Here to Unmatch](#)  **NEW!**  
**DCN** EN123456  
**Certification :** OPEN  
[Printer Friendly View](#)   [View RUG Totals](#)

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Please note that resetting your facility status will generate a **new DCN**. Please ensure that your certification reflects the correct and final DCN.

The table below provides a high level timeline for the collection process:

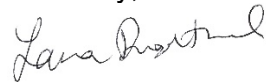
Date	Task	Owner
January 29, 2020	Census Date	DOH
October 29, 2019	92 Look Back ends for <b>Existing</b> Residents	DOH
February 11, 2020	13 Day Look Forward ends for <b>New</b> Residents	DOH
November 18, 2020	DOH extracts encrypted CMS Data	DOH
November 18, 2020	DOH loads census data table to HCS	DOH
November 18, 2020	DOH releases DAL with dates to Providers	DOH
November 19, 2020 to November 27, 2020	NHs review census data and submit/revise MDS Data to CMS	Providers
December 01, 2020	DOH extracts additional encrypted CMS Data	DOH
December 02, 2020	DOH loads additional census data table to HCS	DOH
December 02, 2020 to December 31, 2020	View/Match census data on HCS	Providers
January 08, 2021	MDS Certifications due from NHs	Providers

After your data has been accepted, the system generated acknowledgement of receipt message will state that you have an additional seven (7) calendar days in which to make corrections to the Payer, Dementia and BMI selections. Please ensure your corrections are done by December 31, 2020 in order to meet the certification deadline.

Please review the Policy and Procedure for Processing the Minimum Data Set (MDS) Assessment Data for Medicaid Rate Setting Purposes (Revised 12/2009) for detail on the MDS data collection process. The policy manual is available on the MDS for NF Reimbursement section of the Health Commerce System (HCS). The MDS Clarification Memorandum is also available on the MDS section of the Department's website.

If you have any questions, please send an email to [MDSBRHCR@health.ny.gov](mailto:MDSBRHCR@health.ny.gov) and a member of the MDS team will respond to your questions.

Sincerely,



Laura Rosenthal  
Director  
Bureau of Residential Health Care Reimbursement  
Division of Finance and Rate Setting  
Office of Health Insurance P